



POSITION DESCRIPTION
MINNESOTA EMPLOYEE RELOCATION COUNCIL

Title : Community Cares Committee Chair

Objective: To provide service and leadership to membership of the organization, support the organization goals of providing forums for the open exchange of information, education, cooperation and support of the professional network.

Term: Two Years

RESPONSIBILITIES:

- Conduct and manage the Community Cares Committee Meetings.
- Organize the Membership Charity event.
- Report on the financial condition of the CCC
- Attend executive board meetings
- Recruit volunteers as needed
- Prepare successor for office
- Help to expand the awareness of community needs

QUALIFICATIONS: Corporate or service member in good standing